



Andrea Garcia <agarcia@norridge80.net>

FOIA Request - Norridge SD 80 [Ref: Kelly Cowles]

Shannon Mercer <shannon@databranchusa.com>

Mon, Jun 15, 2026 at 9:55 AM

Reply-To: shannon@databranchusa.com

To: "agarcia@norridge80.net" <agarcia@norridge80.net>

Cc: "kelly.cowles@thedatabranch.com" <kelly.cowles@thedatabranch.com>

Hello,

The Data Branch is submitting a public records request for records relating to vendor purchases.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: CDW Government, Xerox, and MGT Impact Solutions (MGT Consulting), as well as College and Career Readiness from Lead Public Schools

Our goal is to identify records from 2022 to now that show the pricing arrangements associated with these vendors, such as licensing or subscription terms, per-unit costs, and any implementation or setup fees that may apply.

We are looking for the following types of records:

- Contracts, service agreements, order forms
- Purchase orders relating to the above vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

To the extent any portion of the requested records is exempt from disclosure, we ask that the remaining non-exempt segregable portions be released.

For full transparency, this request *is* for commercial purposes. We will gladly adhere to any policies or procedures Norridge SD 80 has in place for public records requests, and are open to narrowing, clarifying, or modifying the request to make fulfillment easier on your end.

Please direct all records to my colleague Kelly Cowles at:

Email: kelly.cowles@thedatabranch.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your help and look forward to a prompt response. If this request belongs with another agency or department, please forward it to the appropriate custodian or let us know. Thank you for your cooperation.

Sincerely,

Shannon Mercer

The Data Branch Research Team